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DDA 87-1262
12 June 1987

MEMORANDUM FOR: Director of Central Intelligence

FROM: William F. Donnelly
Deputy Director for Administration

SUBJECT: Weekly Report for Period Ending 12 June 1987

1. On 4 June Office of Security (OS) and Office of Personnel representatives met with senior Federal Protective Service officials to discuss recruiting former and current Federal Protective Officers assigned to the Agency for our Security Protective Service. Topics included possible medical waivers, training, salaries and compensation.

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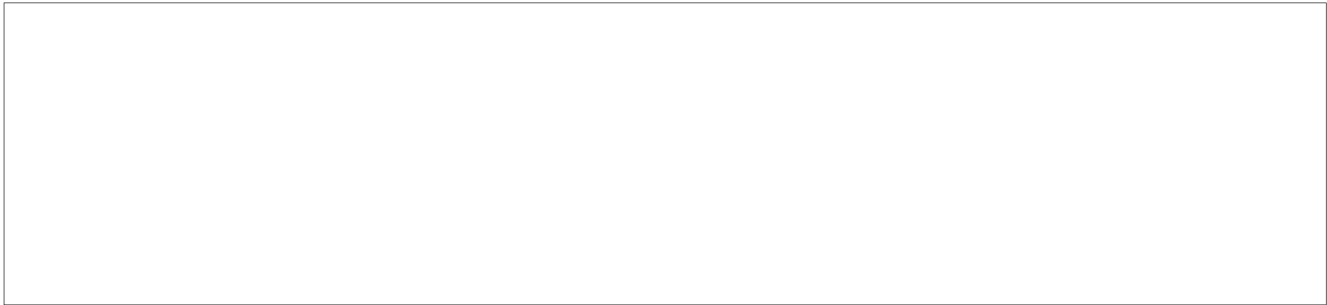
5. On 9 June the Office of Training and Education (OTE) sponsored the second annual Secretarial Training Conference. Conference participants from public and private educational institutions discussed current and future trends in secretarial training.

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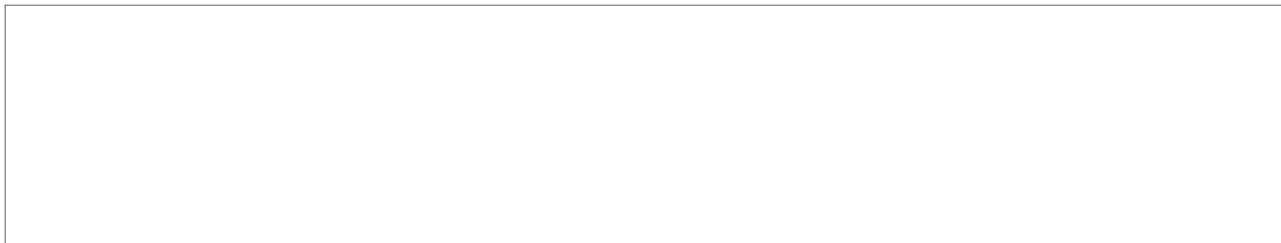
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8. Since January 1986, when the Office of Information Technology provided the Support for the Analysts' File Environment (SAFE) Delivery 2 to Directorate of Intelligence (DI) analysts, more than 3,600,000 documents have been added to the database. Incoming documents are being added at the rate of nearly 50,000 per week. More than DI analysts currently have direct access to this on-line database.

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William F. Donnelly

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